

Today's Date:

To: Idaho Student Union Board
From: Alphonse Crittenden & Black Student Union
Subject: ISUB Renovation or Utilization Proposal

This document issues your formal proposal for an ISUB space utilization or renovation.

Proposal Applications Should Include

- Document Outlining Space Request
 - o History of Space
 - o Justification for Proposed Change
 - o Financial Solution
- Proposal Presentation Slides
- ISUB Renovation or Utilization Proposal Form (this Document)
- Letters of Support (Recommended but not Required)

Proposal Application Timeline

Action	Timeline
Proposal Period Open	September 14 th - October 16 th
Preliminary Review	October 16 th – November 1 st
Presentation of Proposals	November 1 st – November 15 th
ISUB Board Reviews Proposals	November 15 th – November 30 th
ISUB Board will submit Recommendations to Uidaho President and AVP of Finance and Administration	December 4 st
Issue formal Initial Notice to proposer that the ISUB Board has recommended your proposal	December 4 st

Please see the document "ISUB Proposal Process and Timeline" for more information.

Idaho Student Union Building proposals will be categorized as either a Utilization Proposal or Renovation Proposal.

UTILIZATION	RENOVATION
Changing the purposed use of vendor, office, or common space where there is alteration of vendor contracts or financial impact greater than \$1000.	Consist of aesthetic changes, structural changes, furnishing additions/remodels with impacts greater than \$1000 for public spaces .

Please Check Applicable Boxes:

Space Utilization Request Space Renovation Request

Name of Office or Organization: Black Student Union

Point of Contact for Proposal

Name: Alphonse Crittenden
Email: Crit0531@vandals.uidaho.edu
Phone: (916)533-4046
Current Office Location (if applicable): None

Please send completed application to ISUB@uidaho.edu by application deadline – **October 16th**.

If you have any questions, please reach out to the ASUI Director of Student Services.

<https://www.uidaho.edu/current-students/student-involvement/asui/executive>

History of space:

We the Black Student Union (**BSU**) are requesting the space currently being utilized by the information technology services department to serve as a Black Cultural Center space. We are requesting that the proposed Black Cultural Center be located either in (1) Student technology center: room 128 or (2) Region 7 technology solution partner: room 132. We would like the Black Student Union space to be one that is visible and accessible to students. The space would include a lounge and meeting space. We would also be requesting 2 office spaces one for a director, and 1 for a study space that can be converted into office space for a work study student(s), graduate student(s), or administrative assistant as the center grows

Justification for the proposed change:

Black Cultural Centers serve as a home away from home for Black students at predominantly white institutions. Whether you are from the United States, the Caribbean, Africa, or another part of the diaspora, Black cultural centers can foster leadership skills, enhance academic abilities, provide peer mentors, and bring a sense of cultural identity. The center will serve as a place of academic, social, emotional, and psychological support for black students. The benefits that come with allocating a designated area to congregate are those which will bring alumni back frequently for years to come.

Financial solution:

The office of equity and diversity will financially support and assist BSU with identifying funds to renovate a Black cultural center space. For the year 2020 funds for the Black cultural center will be requested from the office of the president for the director position and the office of equity and diversity will work with the future director of the Black cultural center to secure sustainable future funding for its programing.